



**RURAL MUNICIPALITY OF VICTORIA  
REGULAR MEETING  
COUNCIL MINTUES – DECEMBER 9<sup>th</sup>, 2010**

---

Minutes of the Regular Meeting of Council held December 9<sup>th</sup>, 2010 in Council Chambers at Holland, Manitoba.

**Present:** Reeve Harold Purkess, Deputy-Reeve Ray Huggart, Councillors James Cassels, Reg Marginet, Wil Rex, and Ivan Bruneau, Chief Administrative Officer

**Call to Order**

Reeve Harold Purkess called the meeting to order at 9:30 am.

**Confirm Minutes**

**323/2010 Rex – Marginet**

**BE IT RESOLVED** that the Minutes of the Regular Meeting held November 10<sup>th</sup>, 2010 hereby be adopted as circulated.

Carried

**Adoption of Agenda**

**324/2010 Huggart – Cassels**

**BE IT RESOLVED** that the Agenda hereby be adopted as amended.

Carried

**Report of Committees**

**325/2010 Huggart – Cassels**

**BE IT RESOLVED** that the following Reports of Committees hereby be adopted as filed:

- Georgette Hutlet – Community Development Corporation – November 18<sup>th</sup>, 2010
- Georgette Hutlet – Community Development corporation – News Releases
- Ivan Bruneau – Chief Administrative Officer Report
  - Cypress River Local Urban District – November 9<sup>th</sup>, 2010 Meeting Minutes
  - Municipal Council Conflict Interest Act
  - New Employee and Council Member Information Form
  - Snow Ridging Public Notice
  - Holland Local Urban District – December 1<sup>st</sup>, 2010 Meeting Minutes.

Carried

**Reception of Petitions**

None Received

**Communications**

**326/2010 Rex – Marginet**

**BE IT RESOLVED** that the following communication hereby be filed:

<b><u>Received from</u></b>	<b><u>Subject</u></b>	<b><u>File Number</u></b>	<b><u>Disposition</u></b>
Brandi Whiting	Municipal Information Systems	M 1200 25 2	Resolution 327/2010
Robert MacKenzie	Royal Canadian Mounted Police	R 1600 35	Noted and Filed
Colleen Marion	Agriculture, Food Rural Initiatives	A 100 15	Noted and Filed
Caterpillar Incorporated	Product Improvement Support	E 500 55 4	Forward to Public Works
Wendy Weston	Infrastructure and Transportation	H 800 25	Resolution 328/2010
Robert Pittet	Holland Chamber of Commerce	H 800 30 2	Resolution 329/2010
Wendy Petersen	Canadian Red Cross	C 300 25	Noted and Filed
Ellen Fitzsimmons	Canadian Red Cross	C 300 25	Resolution 330/2010
Dean Jago	Central Plains Fun Guide	C 300 45	Postponed
Glenn Negrich	Emergency Measures Organization	E 500 25	Resolution 331/2010
Merle Teetaert	Assiniboine Health Authority	A 100 25	Noted and Filed
Jackie Jenkinson	Town of Treherne	T 1800 50	Council to Attend
Sara Wiebe	Emergency Measures Organization	E 500 25	Resolution 332/2010
Les Ferris	NE¼ 35-7-11	G 700 05	Schedule Meeting
Les Ferris	SW¼ 23-8-11	G 700 05	Postponed
Brent Baete	Holland Fire Chief	H 600 30 4	Resolution 333/2010
Mel Nott	Municipal Association	M 1200 05 10	Resolution 334/2010
Catheryn Pedersen	Tiger Hills Arts Association	T 1800 20	Resolution 335/2010
W.R. Tycoles	Assiniboine Health Committee	A 100 24	Council to Attend

Carried

**327/2010 Marginet – Rex**

**WHEREAS** the support agreement with MuniWare Local Government Financial Software is renewable January 1<sup>st</sup>, 2011;

**AND WHEREAS** a new SQL network based software package will become available for Rural Municipality of Victoria's Financial Software in the spring of 2011;

**AND WHEREAS** the installation of the new software will incur a one-time fee of \$2,750.00; and,

**BE IT RESOLVED** that council hereby approve the renewal of the software support agreement for 2011 with MuniWare; and,

**FURTHER BE IT RESOLVED** that council hereby approve the installation of the new software package when it becomes available.

Carried

**328/2010 Huggart – Cassels**

**WHEREAS** The Highway Traffic Board will be holding a hearing on Tuesday, December 14<sup>th</sup> 2010 in Winnipeg; and,

**BE IT RESOLVED** that Council approve the attendance of the interested members of Council to attend this public hearing.

Carried

**329/2010 Marginet – Cassels**

**WHEREAS** a letter of concern has been forwarded from the Holland & District Chamber of Commerce advising that the Dr. W.H. Ostapovitch Medical Clinic will no longer be staffed with a medical doctor; and,

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby schedule a meeting with the Assiniboine Regional Health Authority and the Holland Chamber of Commerce to investigate the shortage of doctors in the area and the reasoning behind eliminating the physician hours at the Dr. W.H. Ostapovitch Medical Clinic in Holland.

Carried

**330/2010 Huggart – Cassels**

**WHEREAS** a Letter of Understanding has been forwarded from the Canadian Red Cross agreeing to respond to emergencies if their services were ever required within the municipality; and,

**BE IT RESOLVED** that the Chief Administrative Officer hereby be authorized to sign the Letter of Understanding prepared by the Canadian Red Cross Society.

Carried

**331/2010 Marginet – Rex**

**WHEREAS** Manitoba Emergency Measures Organization have scheduled a two day training course during the month of February;

**AND WHEREAS** Reeve Purkess, Councillor Rex, the Chief Administrative Officer, and Emergency Coordinator are interested in attending the seminar; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the attendance of the individuals interested in attending this Emergency Course offered by the Provincial Department.

Carried

**332/2010 Huggart – Cassels**

**WHEREAS** Manitoba Emergency Measures Organization have scheduled a Disaster Management Conference March 9<sup>th</sup> to 11<sup>th</sup>, 2011 in Winnipeg;

**AND WHEREAS** the Emergency Coordinator, Chief Administrative Officer and Council are interested in attending the conference; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the attendance of the individuals interested in attending this Disaster Management Conference being organized by Manitoba Emergency Measures.

Carried

**333/2010 Marginet – Rex**

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria approve the contribution to the Holland and the Cypress River Volunteer Fire Departments to assist with the costs of their Christmas Holiday social functions.

Carried

**334/2010 Huggart – Cassels**

**WHEREAS** the Manitoba Municipal Administrators Association have scheduled an Administration Financial Development Program on February 16<sup>th</sup> to 18<sup>th</sup>, 2011 at Elkhorn Resort in Onanole;

**AND WHEREAS** the Executive Assistant is interested and has requested to attend this seminar; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the attendance of the staff member to the training seminar being organized by the Administrators Association.

Carried

**335/2010     Marginet – Rex**

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria offer a "Gift in Kind" to the Tiger Hills Arts Association in the amount of \$1,625.00 towards the day-to-day operations in the areas of snow clearing and maintenance, communications and advertising, office space and Canada Day celebrations for the year 2010.

Carried

**336/2010     Marginet – Huggart**

**BE IT RESOLVED** that council hereby have an "In Camera" session to discuss the next agenda item.

Carried

**337/2010     Huggart – Cassels**

**BE IT RESOLVED** that Council hereby return to regular business.

Carried

**338/2010     Cassels – Huggart**

**BE IT RESOLVED** that Council adjourn for lunch and reconvene at 1:00 pm.

Carried

**339/2010     Marginet – Rex**

**BE IT RESOLVED** that Council return to regular business.

Carried

**Accounts**

**340/2010     Rex – Marginet**

**WHEREAS** Council of the Rural Municipality of Victoria have reviewed the expenditures for the municipality for the period ending **November 30<sup>th</sup>, 2010**; and, **BE IT RESOLVED** that general operating and payroll cheques **#20100978** to **#20101089** totaling **\$784,366.48** hereby be approved for payment.

Carried

**341/2010     Marginet – Rex**

**BE IT RESOLVED** that the Financial Reports hereby be filed as received.

Carried

**By-Law No: 1329/2010 – Animal Control By-Law**

**342/2010     Cassels – Huggart**

**BE IT RESOLVED** that By-Law No: 1329/2010 being a by-law of the Rural Municipality of Victoria to establish regulations for the control of dogs and cats within the municipality hereby be given third and final reading.

For:                     Harold Purkess, Jim Cassels, Ray Huggart, Reg Marginet, Wil Rex

Against:               -

Carried

**By-Law No: 1332/2010 – Pre-Payment of Taxes**

**343/2010     Rex – Marginet**

**BE IT RESOLVED** that By-Law No: 1332/2010 being a By-Law of the Rural Municipality of Victoria to govern the organization of the municipality hereby be given a first reading.

Carried

**By-Law No: 1333/2010 – Fees & Charges**

**344/2010     Cassels – Huggart**

**BE IT RESOLVED** that By-Law No: 1333/2010 being a by-law of the Rural Municipality of Victoria to revise and update the fees payable for services rendered under the authority of the Municipal Act, hereby be given first reading.

Carried

Reeve Purkess had a prior commitment and left the meeting. Deputy Reeve Huggart assumed the responsibility of the Chair.

**By-Law No: 1334/2010 – Renaming Roads**  
**345/2010      Marginet – Rex**

**BE IT RESOLVED** that By-Law No: 1334/2010 being a by-law of the Rural Municipality of Victoria to rename Road 69W to Littleton Road, hereby be given first reading.

Carried

**Unfinished Business**

**346/2010      Cassels – Rex**

**BE IT RESOLVED** that the Public Notice prepared to remind residents to be cautious when clearing snow from their driveway and lanes hereby be advertised in the local papers.

Carried

**347/2010      Marginet – Rex**

**WHEREAS** the Holland Local Urban District received a request from the Holland Day Care Cooperative to assist with the surveying of property along the northerly property limits of the Holland School;

**AND WHEREAS** the surveying to be provided is to identify the northerly limits of the property, and will also clearly identify the parcel of land owned by the municipality; and,

**BE IT RESOLVED** that Council ratify the request from the Holland Local Urban District to cost share on a 50/50 basis the surveying of the lot immediately north of the Holland School along the railroad.

Carried

**348/2010      Marginet – Rex**

**BE IT RESOLVED** that the invoice received from Treherne Concrete and Supplies representing the contracted work to provide repairs to the section of road and culvert on Road 66W on Joe Ruttle Creek hereby be paid as requested; and,

**FURTHER BE IT RESOLVED** that Q Collaboration hereby be contracted to provide the filing of the claim forms required under the Disaster Finance Program administered through the Manitoba Emergency Measures Organization.

Carried

Councillor Cassels had a prior commitment and left the meeting.

**General Business**

**349/2010      Rex – Marginet**

**BE IT RESOLVED** that a quantity of recycling shopping bags hereby be provided to all the Grocery and Hardware Stores in the Municipality of Victoria, during the week of December 20<sup>th</sup>, 2010 to December 24<sup>th</sup>, 2010 to promote the efforts of recycling in the municipality.

Carried

**350/2010      Marginet – Rex**

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby adopt the following estimates for their interim operating budget for the fiscal year 2011:

General Operating Fund	\$ 200,000.00
General Capital Fund	120,000.00
Holland Utility Operating Fund	50,000.00
Holland Utility Capital Fund	75,000.00
Cypress River Utility Operating Fund	50,000.00
Cypress River Utility Capital Fund	75,000.00
Holland LUD Operating	50,000.00
Cypress River LUD Operating	50,000.00

Carried

**351/2010      Rex – Marginet**

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby authorizes the Chief Administrative Officer to close the Municipal Office to allow the employees an opportunity to enjoy the upcoming Christmas Season with their respective families on the following dates and times:

Closed – December 24<sup>th</sup>, 2010 – all day; and,  
Closed – December 31<sup>st</sup>, 2010 at 3:00 p.m.

Carried

**Adjournment**

**352/2010**

**Marginet – Rex**

**BE IT RESOLVED** that Council hereby adjourns. Time of day: 2:40 p.m.

Carried

---

Harold W. Purkess  
Reeve

---

Y. Ivan Bruneau, CMMA  
Chief Administrative Officer  
(*subject to errors and/or omissions*)