



RURAL MUNICIPALITY OF VICTORIA
REGULAR MEETING
COUNCIL MINUTES – December 12th, 2012

Minutes of the Regular Meeting of Council held December 12th, 2012 in Council Chambers at Holland, Manitoba.

Present Reeve Harold Purkess, Deputy Reeve Ray Huggart, Councillors Jim Cassels, Reg Marginet, Wil Rex, Chief Administrative Officer Ivan Bruneau, Administrative Assistant Krista Bouchard

Call to Order Reeve Harold Purkess called the meeting to order at 9:30 am.

A. Confirm Minutes
261/2012

Marginet – Rex **BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held November 14th, 2012 and the Special Council Meeting of November 21st, 2012, hereby be adopted as circulated.

Carried

B. Adoption of Agenda
262/2012

Cassels – Marginet **BE IT RESOLVED** that the Agenda hereby be adopted as amended.

Carried

C. Delegations

C.1 10:00 am – RM of Victoria Fire Department Annual Report

- Fire Chief Neil Young – Cypress River Fire Department – Report to Council 2012 attached
- Melanie Baete - Holland Fire Department – Report to Council 2012 attached

D. Report of Committees
263/2012

Rex – Marginet **BE IT RESOLVED** that the Reports of Committees hereby be adopted as filed.

Carried

E. Reception of Petitions

There were no petitions received.

F. Communications

F.1 Blaine Kraushaar – Prairie Mountain Health – Media Release
Noted and Filed

F.2 Terra VanDeynze – Manitoba Good Roads Association – Judging Competition Award Winners
Noted and Filed

F.3 Harold Reid – Sensus Chartered Accountants – Interim Audit Report
Noted and Filed

F.4 Sinclair Harrison – Hudson Bay Route Association – November News Release
Noted and Filed

F.5 Jason Manning – Manitoba Infrastructure & Transportation – Tiger Creek Culvert Replacement
Noted and Filed

F.6 Russell Roels – NW¼ 24-7-11 WPM – Rural Water Pipeline
264/2012

Marginet – Rex **WHEREAS** a letter has been received from a group of residents along Provincial Road #449 requesting that their yards sites be connected to the Holland Treated Water Distribution System; and,
BE IT RESOLVED that Council hereby request preliminary construction and installation estimates be prepared to review the projected costs for the residents to be potentially connected to the Holland Treated Water Distribution System.

Carried

F.7 Melanie Baete – Holland Volunteer Fire Department – Holland Pumper Inspection Report
Noted and Filed

F.8 Meghan Evans – LaSalle Redboine Conservation District – 2013 Budget Levy Requisition
2013 Budget

F.9 Barb Drummond – Holland Chamber of Commerce – Hosting Assistance Application
265/2012

Cassels – Huggart **WHEREAS** the Holland Chamber of Commerce will be hosting their Annual Santa Claus parade on December 1st, 2012 in Holland;
AND WHEREAS the Holland Chamber of Commerce have made application

to the Hosting Assistance Program for financial assistance to host the Annual Santa Claus Parade; and,

BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby ratify the payment of a \$100.00 grant to the Holland Chamber of Commerce from our hosting grant program towards the 2012 Annual Santa Claus parade.

Carried

F.10 Arran Wytinck – Cypress River Memorial Hall Committee – Proposed Facility Upgrades
2013 Budget

F.11 Jackie Onagi – Recreation Connections Manitoba – Annual Conference Schedule
Noted and Filed

F.12 Cindy Buydens – Tiger Hills Health Centre – Time to Care Program Release
CAO to Reply

F.13 Heather Janssens – Prairie Mountain Health – Report to Communities News Release
Noted & Filed

F.14 Brandi Whiting – Municipal Information Systems – MuniWare Cemetery Module Estimate
2013 Budget

F.15 Elisabeth Saftiuk – Manitoba Progressive Conservative Caucus – Municipal Amalgamations
Noted and Filed

F.16 Karen Horn – MTS Incorporated – Sales Office Discontinuation
CAO to Reply

F.17 Sharon Misanchuk – MTS Allstream – Cable Replacement Proposal
266/2012

Huggart – Cassels **WHEREAS** MTS Allstream have advised that they are proposing to replace defective and irreparable cable approximately 750 meters on existing easement by directional bore across Municipal Road 48N along Section 32, Township 8, Range 11WPM; and,
BE IT RESOLVED that Council hereby authorizes the Chief Administrative Officer to sign the application of approval as requested by MTS Allstream.

Carried

F.18 Jason Kenney – Citizenship and Immigration Canada – Multiculturalism Award
Noted & Filed

F.19 Minister Ron Lemieux – Manitoba Local Government – Federal Gas Tax Payment
Noted & Filed

F.20 Cat Fluid Analysis Lab Group – Toromont Caterpillar – Fluid Analysis Report
Noted & Filed

F.21 Reeve Ralph Oliver – Assiniboine Delta Aquifer Management Advisory Board – General Meeting
Noted & Filed

F.22 Janine Stewart – Manitoba Conservation – Problem Beaver Management Program
Noted & Filed

F.23 Sonia Cole – Economic Development Officer – Community Event Participation
Noted & Filed

F.24 Gisele Timmerman – Recreation and Regional Services – Active Transportation
Noted & Filed

F.25 Catheryn Pedersen – Community Development Corporation – Building Sign
CAO to Reply

F.26 Addis Benyan – Green Manitoba – Semi Annual Levy Remittance
2013 Budget

F.27 Honourable James Moore – Canadian Heritage and Official Languages – Official Portrait
Noted & Filed

F.28 Ken Baley – Altus Geomatics – Monument Restoration at Cypress River
267/2012

Rex – Cassels **WHEREAS** Altus Geomatics Land Surveys were requested to provide a survey in Block 3 Plan 407 MLT0 (W.Div) and required to re-establish monuments in the Northwest and Northeast corners of Block 3, the Southwest corner of Block 4 Plan 407 MLT0 (W.Div.) and the Southwest corner of Block 2 Plan 41930;
AND WHEREAS under Section 6 of the Survey Act, the cost of replacing lost or disturbed survey monuments is the responsibility of the municipality;
AND WHEREAS under the Property Registry program the municipality may apply to recover costs of re-establishing survey outline monuments; and,
BE IT RESOLVED that Council hereby authorize Altus Geomatics Land Surveys restore the aforementioned survey monuments; and,

FURTHER BE IT RESOLVED that the Chief Administrative Officer hereby be authorized to apply for the eligible grant funds provided by Property Registry.

Carried

F.29 Mike Zimmel – Enbridge Pipelines – Landfill Access
Noted & Filed

F.30 Raymond Reichelt – Manitoba Conservation and Water Stewardship – Lagoon Inspection Report
CAO to Reply

F.31 Turtle Mountain Mutual Aid – Upcoming Meeting for Elected Officials January 10, 2013
CAO to Reply

F.32 Donna Gervais – St. Claude Veterinary District Board – Audited Financial Statements
2013 Budget

F.33 Catheryn Pedersen – Assiniboine Regional Health Authority – AED Public Places Program
Noted & Filed

F.34 Dan Bulloch – Manitoba Conservation – Problem Beaver Management Program
Noted & Filed

G. Accounts

268/2012

Huggart – Cassels

WHEREAS Council of the Rural Municipality of Victoria have reviewed the expenditures for the municipality for the period ending **November 30th, 2012**; and,

BE IT RESOLVED that general operating and payroll cheques **#201201005** to **#201201121** totaling **\$938,206.77** hereby be approved for payment.

Carried

269/2012

Marginet – Cassels

BE IT RESOLVED that the Financial Reports hereby be filed as received.

Carried

H. By-Laws

H.1 1348/2012 – Zoning By-Law Amendment
Postponed

H.2 1350/2012 – Exempt Lands from Taxation
270/2012

Rex – Marginet

BE IT RESOLVED that By-Law No: 1350/2012, being a By-Law of the Rural Municipality of Victoria to exempt certain lands and buildings from taxation, hereby be given second reading.

Carried

271/2012

Cassels – Huggart

BE IT RESOLVED that By-Law No: 1350/2012, being a By-Law of the Rural Municipality of Victoria to exempt certain lands and buildings from taxation, hereby be given third and final reading.

For: Reeve Harold Purkess, Councillors Wil Rex, Reg Marginet, Ray Huggart, Jim Cassels

Against: –

Carried

H.3 1351/2012 – Organizational By-Law

272/2012

Huggart – Cassels

BE IT RESOLVED that By-Law No: 1351/2012 being a By-Law of the Rural Municipality of Victoria to govern the organization of the municipality hereby be given a second reading.

Carried

273/2012

Rex – Marginet

BE IT RESOLVED that By-Law No: 1351/2012 being a By-Law of the Rural Municipality of Victoria to govern the organization of the municipality hereby be given third and final reading.

For: Reeve Harold Purkess, Councillors Wil Rex, Reg Marginet, Ray Huggart, Jim Cassels

Against: –

Carried

H.4 1352/2012 – Rules of Procedures By-Law

274/2012

Marginet – Rex

BE IT RESOLVED that By-Law No: 1352/2012 being a By-Law of the Rural Municipality of Victoria to regulate the proceedings and conduct of the Council and Committees thereof, hereby be given second reading.

Carried

275/2012**Cassels – Rex**

BE IT RESOLVED that By-Law No: 1352/2012 being a By-Law of the Rural Municipality of Victoria to regulate the proceedings and conduct of the Council and Committees thereof, hereby be given third and final reading.

For: Reeve Harold Purkess, Councillors Wil Rex, Reg Marginet, Ray Huggart, Jim Cassels

Against: –

Carried

H.5 1353/2012 – Pre-payment of taxes.

276/2012**Marginet – Cassels**

BE IT RESOLVED that By-Law No: 1353/2012 being a By-Law of Rural Municipality of Victoria to authorize prepayment of 2013 current year taxes hereby be given first reading .

Carried

H.6 1354/2012 – Fees and Charges

277/2012**Rex – Cassels**

BE IT RESOLVED that By-Law No: 1354/2012 being a by-law of the Rural Municipality of Victoria to revise and update the fees payable for services rendered under the authority of the Municipal Act, hereby be given first reading.

Carried

H.7 1315/2010 – Remuneration of Members of Council

Notes & Filed**I. Unfinished Business**

I.1 Jennifer Dubois – Public Utilities Board – 2011 PSAB Financial Statement Deficit Approval

278/2012**Marginet – Rex**

WHEREAS in review of the December, 2011 financial statement, the Holland Utility Operating Fund incurred an operating deficit of \$18,158.00; **AND WHEREAS** Council would like to request the Public Utilities Board to authorize the deficit to be recovered by the utility rates increases as proposed in the utility rates recently revised; and, **BE IT RESOLVED** that the Chief Administrative Officer hereby be authorized to make application to the Public Utilities Board for a deficit of \$18,158.00 to be recovered by utility rates increases recently approved.

Carried

279/2012**Cassels – Huggart**

WHEREAS in review of the December, 2011 financial statement, the Cypress River Utility Operating Fund incurred an operating deficit of \$9,717.00; **AND WHEREAS** Council would like to request the Public Utilities Board to authorize the deficit to be recovered by the utility rates increases as proposed in the utility rates recently revised; and, **BE IT RESOLVED** that the Chief Administrative Officer hereby be authorized to make application to the Public Utilities Board for a deficit of \$9,717.00 to be recovered by utility rates recently approved.

Carried

I.2 Colby Desender – LaSalle Redboine Conservation District – Bumper Hitch Trailer Proposal

2013 Budget

I.3 Mark Robertson – Road 58W – NE¼ 20-8-10WPM

280/2012**Huggart – Cassels**

WHEREAS the property owner of the NW¼ 20-8-10WPM undertook to remove part of the road on Road 58 West; **AND WHEREAS** this action is in direct contravention of By-Law No: 1338/2011, Section 1(b) which states that any person attempting to encroach upon the said road allowances either by ways of cultivation thereof or development for their own purposes in some manner shall be deemed to be in contravention of the within by-law and shall be guilty of an offence against this By-Law, and liable to the penalties imposed under this Section; and, **BE IT RESOLVED** that according to the By-Law No: 1338/2011, the By-Law Enforcement Officer be authorized to inspect the damaged road allowance and provide the appropriate remedies and charges in due course.

Carried

I.4 James Platt – Manitoba Community Planning – Proposed Subdivision Part of SW¼ 17-9-10WPM

281/2012**Rex – Marginet**

WHEREAS a proposed subdivision has been proposed on the SW ¼ 17-9-10WPM; **AND WHEREAS** the subdivision proposes to subdivide a piece of property

which is defined by a trail accessing other properties, and Council deems it expedient and in the best interest of the municipality to have the trail removed from the properties and deemed an open road; and,

BE IT RESOLVED that the Chief Administrative Officer hereby be authorized to prepare the necessary documentation to have the trail removed from the properties proposed for subdivision.

Carried

I.5 Procurement and Disposal of Material Policy – Three (3) – Separate Parts

282/2012

Huggart – Cassels

BE IT RESOLVED that the draft policy brought forward by Council Committee regarding Municipal Tendering and Procurement to ensure that financial resources are managed effectively, hereby be adopted as a Policy and Procedure, Part 1 of 3, for the Rural Municipality of Victoria.

Carried

283/2012

Marginet – Rex

BE IT RESOLVED that the draft policy brought forward by Council Committee regarding Municipal Tendering and Procurement to ensure that purchases are made in a cost effective manner, hereby be adopted as a Policy and Procedure, Part 2 of 3, for the Rural Municipality of Victoria.

Carried

284/2012

Rex – Cassels

BE IT RESOLVED that the draft policy brought forward by Council Committee regarding Municipal Tendering and Procurement to establish guidelines for the sale of municipal capital assets, hereby be adopted as a Policy and Procedure, Part 3 of 3, for the Rural Municipality of Victoria.

Carried

J. General Business

J.1 Annual Municipal Grants

285/2012

Rex – Marginet

WHEREAS the Council of the Rural Municipality of Victoria annually disburses grants to local non-profit community organizations

AND WHEREAS the Council is desirous of establishing grants to our local charitable organizations, as well as to other institutions that operate within the municipality for the 2012 fiscal year; and,

BE IT RESOLVED that the Council hereby grant the following organizations the corresponding grant for the fiscal year of 2012.

St. John's Berchman's Roman Catholic Parish Rectory	\$ 1,354.97
Holland Agricultural Society	250.00
Cypress River Agricultural Society	1,000.00
Glencoe Cemetery Committee	600.00
Boyne Creek Cemetery Committee	200.00
Sidney Cemetery Committee	300.00
Bethel Cemetery Committee	100.00
Holland Chamber of Commerce	125.00
Manitoba Crime Stoppers	111.90
Rolling Range Riders	200.00
Austin Cemetery	300.00

Carried

J.2 2013 Interim Budget

286/2012

Cassels – Marginet

General Operating Fund	\$ 200,000.00
General Capital Fund	120,000.00
Holland Utility Operating Fund	50,000.00
Holland Utility Capital Fund	75,000.00
Cypress River Utility Operating Fund	50,000.00
Cypress River Utility Capital Fund	75,000.00
Holland LUD Operating	50,000.00
Cypress River LUD Operating	50,000.00

Carried

J.3 Christmas Holiday Hours

287/2012

Marginet – Rex

BE IT RESOLVED that Council of the Rural Municipality of Victoria hereby authorizes the Chief Administrative Officer to close the Municipal Office to allow the employees an opportunity to enjoy the upcoming Christmas Season with their families on the following dates:

Closed – December 24th, 25th and 26th;

Closed – December 31st at 12:00 noon;

Closed – January 1st and 2nd, 2013.

Carried

J.4 Personnel Committee Meeting Date – Employee and Salary Reviews

288/2012**Cassels – Huggart****BE IT RESOLVED** that Council hold an “in camera” session to discuss the next agenda item.

Carried

289/2012**Marginet – Rex****BE IT RESOLVED** that Council return to regular business.

Carried

J.5 Holiday Requests
Noted & Filed**J.6** Neil Young, Manitoba Water and Wastewater Association’s Annual Conference**290/2012****Marginet – Cassels****WHEREAS** the Manitoba Water and Wastewater Association’s 2013 Annual Conference and Trade Show is scheduled for February 3rd to February 6th, 2013 in Winnipeg, Manitoba;**AND WHEREAS** the Public Works Utility Operator is interested in attending the Annual Conference; and,**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the Public Works Utility Operator to attend the Manitoba Water and Wastewater Association’s 2013 Annual Conference and Trade Show in Winnipeg, Manitoba.

Carried

J.7 Bob Humphreys – Vehicle on Road
CAO to investigate further**K. Notice of Motion**

No Notices of Motion were filed prior to the meeting.

L. Adjournment**291/2012****Marginet – Rex****BE IT RESOLVED** that Council hereby adjourns. Time of day: 3:55 pm.

Carried

 Harold W. Purkess
 Reeve

 Y. Ivan Bruneau, CMMA
 Chief Administrative Officer
 (*subject to errors and/or omissions*)