



# RURAL MUNICIPALITY OF VICTORIA

## REGULAR MEETING

### COUNCIL MINUTES – February 13<sup>th</sup>, 2013

Minutes of the Regular Meeting of Council held February 13<sup>th</sup>, 2013 in Council Chambers at Holland, Manitoba.

**Present** Reeve Harold Purkess, Deputy Reeve Ray Huggart, Councillors Jim Cassels, Reg Marginet, Wil Rex, Chief Administrative Officer Ivan Bruneau

**Call to Order** Reeve Harold Purkess called the meeting to order at 9:30 am.

**A. Confirm Minutes**  
**25/2013**  
**Huggart – Cassels**

**BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held January 9<sup>th</sup>, 2013, hereby be adopted as circulated.

Carried

**B. Adoption of Agenda**  
**26/2013**  
**Marginet – Rex**

**BE IT RESOLVED** that the Agenda hereby be adopted as amended.

Carried

**C. Delegations**

**C.1 10:00 am – Carol Wieler – Conditional Use Hearing**

**27/2013**

**Rex – Marginet**

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria open a Public Hearing to give consideration to Application Number: COND 3-13, filed by Carol Wieler, for Conditional Use, under the Rural Municipality of Victoria Zoning By-Law No: 1266/2005, to allow a print shop on the SW¼ 23-9-11 WPM, being the "AG" Agricultural General Zone.

Carried

- No one attended for the hearing.

**28/2013**

**Huggart – Rex**

**BE IT RESOLVED** that the Public Hearing to give consideration to the Application for Conditional Use, COND 3-13, hereby be adjourned; and, **FURTHER BE IT RESOLVED** that Council return to regular business.

Carried

**C.2 10:30 am – Aaran Wytinck & Tracy Mauws – Cypress River Memorial Hall**

Aaron Wytinck and Tracy Mauws met with Council to review a proposal to repair and renovate the hall in Cypress River. The Hall Committee proposes to repair the basement wall, upgrade the washrooms, and renovate the basement area. A detailed proposal was circulated and presented in order to assist the committee obtain their objective .

**C.3 11:00 am – Public Hearing – Zoning By-law Amendment**

**29/2013**

**Rex – Marginet**

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria open a Public Hearing to give consideration to By-Law No: 1348/2012 being a By-Law of the Rural Municipality of Victoria to amend the Rural Municipality of Victoria Zoning By-law No: 1266/2005 as amended.

Carried

- Glenn Morrison attended the hearing and expressed concerns regarding the wording in the Public Notice in comparison to the proposed by-law.

**30/2013**

**Cassels – Marginet**

**BE IT RESOLVED** that the Public Hearing to give consideration to By-Law No: 1348/2012, hereby be adjourned; and, **FURTHER BE IT RESOLVED** that Council return to regular business.

Carried

**C.4 1:30 pm – Oswald Wohlgemut – JR Cousin Consultants**

Oswald Wohlgemut from Jr. Cousin Consultants provided a review of the Operations and Maintenance Manual prepared for the Holland Waste Disposal Grounds.

**C.5 2:30 pm – Fraser Kulba – Development Agreement**

Fraser Kulba met with Council to review the Development Agreement that had been prepared and reviewed in order to designate the access through the property as a public road. Council requested a Development Agreement be completed in order to secure access to the affected properties being subdivided.

**D. Report of Committees****31/2013****Marginet – Rex****BE IT RESOLVED** that the Reports of Committees hereby be adopted as filed.

Carried

**E. Reception of Petitions**

There were no petitions received.

**F. Communications****F.1** Irena Motnenko – Osorno Enterprises – Water Disinfection Maintenance Agreement**32/2013****Marginet – Rex****BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby ratify the service agreement with Osorno Enterprises for the maintenance of the water disinfection and related equipment at the Holland Water Treatment Plan for a two year term.

Carried

**F.2** Corporal Carrie Kennedy – Royal Canadian Mounted Police – Monthly Policing Report**Noted & Filed****F.3** Agnes Tack – South Central Planning District – Meeting Minutes**Noted & Filed****F.4** Joe Masi – Association of Manitoba Municipalities – Amalgamation Advisory**Noted & Filed****F.5** Catheryn Pedersen – Community Development Corporation – Annual Meeting Minutes**Noted & Filed****F.6** Donna Cuddy – 127 Barr Street – Snow Removal Appreciation**Noted & Filed****F.7** Brent Baete – Manitoba Planning Conference – February 26<sup>th</sup> – 28<sup>th</sup>, 2013**Noted & Filed****F.8** Barbara Bramwell – Municipality of Argyle – 2013 Waste Disposal Agreement**33/2013****Cassels – Huggart****BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby ratifies the Waste Disposal Agreement forwarded by the Rural Municipality of Argyle; and,  
**FURTHER BE IT RESOLVED** that Council hereby authorizes the Reeve and the Chief Administrative Officer to sign the agreement as presented.

Carried

**F.9** Christine Gerardy – Office of Drinking Water – Water System Inspections**34/2013****Marginet – Cassels****WHEREAS** the Office of Drinking Water of Manitoba Conservation and Water Stewardship performed an inspection of the Holland and Cypress River Public Water Systems;  
**AND WHEREAS** as a result of the inspection, recommendations were suggested to continue providing a safe drinking water to the residents of each community; and,  
**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby acknowledges the recommendations put forth in the report and request that administration provide the suggested recommendations for the two water utility treatment facilities.

Carried

**F.10** Val Unrau – Municipality of MacGregor/North Norfolk – Mutual Aid Agreement**35/2013****Rex – Cassels****WHEREAS** the Council for the Rural Municipality of North Norfolk and the Town of MacGregor have proposed that a Memorandum of Understanding between each of the municipalities be entered into with the Municipality of Victoria, with the intent to provide aid and support when affected or threatened by a peacetime emergency; and,  
**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the Reeve and the Chief Administrative Officer to sign and execute the Memorandum of Understandings proposed by the Rural Municipality of North Norfolk and the Town of MacGregor.

Carried

**F.11** Terry Verniest – Holland Curling Club – Hosting Assistance Application**36/2013****Cassels – Marginet****WHEREAS** the Holland Curling Club is hosting a combined Men's and Lady's curling bonspiel in Holland from February 15<sup>th</sup> to 17<sup>th</sup>, 2013;  
**AND WHEREAS** the Holland Curling Club has requested financial assistance to help cover the costs of hosting the event; and,  
**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby approve the payment of a \$100.00 grant to the Holland Curling Club, from the Hosting Assistance Program, for the hosting of their event.

Carried

**F.12** Mel Nott – Manitoba Municipal Administrators' Association – Seminar presentations**37/2013****WHEREAS** the Manitoba Municipal Administration's Association are

**Huggart – Cassels** providing training for administration staff in partnership with the Achieve Training Centre of Manitoba; and,  
**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorized the Chief Administration Officer to attend the Leadership, Conflict and Communications Workshops being scheduled.

Carried

**F.13** Al Thorleifson – Pembina Manitou Archive – Holland Observer Digitalization Proposal  
**38/2013**

**Cassels – Rex** **WHEREAS** the Pembina Manitou Archives, on behalf of the Pembina Manitou Culture and Heritage Committee has made a proposal to the Council of the Rural Municipality of the Victoria to digitize the 1894 to 1992 editions of the Holland Observer newspaper and to provide a copy to the Municipality; and,  
**BE IT RESOLVED** that Council hereby authorizes the Pembina Manitou Archives to proceed with the work as proposed.

Carried

**F.14** Karen Horn – MTS Allstream – N3 Sales Distributor Acknowledgement  
**Noted & Filed**

**F.15** Honorable Vic Toews – Minister of Public Safety – Federal Budget Consultation Plan  
**Reeve to Reply**

**F.16** MacFayden – Deputy Minister of Local Government – Municipal Amalgamation  
**Noted & Filed**

**F.17** Christopher McCombe – Water Use Licensing – Water Licensing Renewal  
**39/2013**

**Cassels – Huggart** **WHEREAS** Water Rights License No. 93-60 was issued under The Water Rights Act to the Rural Municipality of Victoria on November 19, 1993, and is set to expire on November 19, 2013; and,  
**BE IT RESOLVED** that the Chief Administrative Officer hereby be authorized to submit the appropriate applications to renew the Water Rights License for another term as required.

Carried

**F.18** Donna Garcia – Environmental and Licensing Branch, Facility Classification Certificates  
**40/2013**

**Marginet – Huggart** **WHEREAS** Manitoba Conservation and Water Stewardship, pursuant to the *Water and Wastewater Facility Operators Regulations*, requires renewal of facility classification certificates every five years;  
**AND WHEREAS** the following facilities require renewal of their classification certificate:

- Holland Water Treatment Plant;
- Holland Water Distribution;
- Holland Wastewater Lagoon;
- Holland Wastewater Collection;
- Cypress River Water Treatment Plant;
- Cypress River Water Distribution;
- Cypress River Wastewater Lagoon;
- Cypress River Wastewater Collection; and,

**BE IT RESOLVED** that the Chief Administrative Officer hereby be authorize to submit the appropriate documentation required to renew each of the facility classification certificates for the aforementioned facilities.

Carried

**F.19** Patti Chiappetta – Healthy Living, Seniors and Corporate Affairs – Healthy Communities  
**41/2013**

**Rex – Marginet** **BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby endorse and support the application to Seniors and Healthy Aging Secretariat, under the Age-Friendly Recognition Program, for recognition of the dedication and efforts of the Health Communities Committee's goal of making the communities of Holland and Cypress River more "Age-Friendly".

Carried

**F.20** Phil Griffiths – CIBC Banking Services – Service Fee Implementation  
**CAO to Reply**

**F.21** Joe Masi – Association of Manitoba Municipalities – Mayors Reeves and Chief Administrative Officers meeting

**42/2013**

**Huggart – Cassels** **WHEREAS** the 2013 Mayor's, Reeves and CAO's meeting for the Central District is scheduled for Tuesday, March 19, 2013;  
**AND WHEREAS** the Reeve and the Chief Administrative Officer are interested in attending if their schedule permits; and,  
**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the Reeve and the Chief Administrative Officer to attend the 2013 Mayor's, Reeves and CAO's meeting on Tuesday, March 19, 2013 in Crystal City, Manitoba.

Carried

**F.22** TJ Schatkowsky – JR Cousin Consultants – Rural Water Pipeline Estimates  
**Postponed**

**F.23** Reg Marginet – South Central Veterinary Board – 2013 Budget  
**43/2013**

**Rex – Marginet**

**WHEREAS** the Rural Municipality of Victoria contributes financial support annually to the operation of the South Central Veterinary District Board;

**AND WHEREAS** the South Central Veterinary District Board has submitted their 2013 budget to Council for review, and has formally requested Council consider including in their 2013 budget a levy amount of \$3,756.52 toward the South Central Veterinary District Board; and,

**BE IT RESOLVED** that Council hereby ratifies the amount of funding requisitioned and includes the requested amount of \$3,756.52 in their 2013 Budget as their contribution to the South Central Veterinary District Board.

Carried

**F.24** Holly Stanton – Tiger Hills Recreation District – 2013 Budget  
**44/2013**

**Huggart – Cassels**

**WHEREAS** the Rural Municipality of Victoria contributes financial support annually to the operation of the Tiger Hills Recreation Committee;

**AND WHEREAS** the Tiger Hills Recreation Committee has submitted their 2013 budget to Council for review, and has formally requested Council consider including in their 2013 budget a per capita amount of \$9.50 totaling \$10,630.50 toward the Tiger Hills Recreation District; and,

**BE IT RESOLVED** that Council hereby ratifies the amount of funding requisitioned and includes the requested amount of \$10,630.50 in their 2013 Budget as their contribution to the Tiger Hills Recreation District.

Carried

**F.25** Laurie Streich – Manitoba Pollution Prevention – Notice of Public Consultation  
**Noted & Filed**

**F.26** Jackie Jenkinson – Municipality of South Norfolk – Zoning By-Law Amendments  
**Noted & Filed**

**F.27** Karen Melnychuk – Multi-Material Stewardship Manitoba – 2013 Municipal Payments  
**Noted & Filed**

**F.28** Brent McMillan – Municipality of North Cypress – Zoning By-Law Amendments  
**Noted & Filed**

**F.29** Kinelm Brooks – Portage la Prairie Planning District - Zoning By-Law Amendments  
**Noted & Filed**

**F.30** MP Candice Bergen – Member of Parliament – Prime Minister’s Volunteer Award  
**Noted & Filed**

**F.31** Bill Brandt – Genivar Engineering – Anticipated Infrastructure Announcement  
**Noted & Filed**

**F.32** Blaine Kraushaar – Prairie Mountain Health – Medical Student Hosting Announcement  
**Noted & Filed**

**F.33** MLA Blaine Pedersen – Member of the Legislative Assembly – Municipal Amalgamation  
**Noted & Filed**

**F.34** Joe Masi – Association of Manitoba Municipalities – Extension of Amalgamation Deadline  
**Noted & Filed**

**F.35** Jody Parsonage – Prairie Spirit School Division – Bus Garage Facility Requirements  
**CAO to Reply**

**F.36** John Johnson – Manitoba Weed Supervisors Association – Weed Control Seminar  
**Noted & Filed**

**F.37** Georgette Hutlet – Central Plains Tourism Network – Website  
**Noted & Filed**

**F.38** Nasir Shaikh – Manitoba Crop Knowledge Centre – Reporting of Weed Inspectors  
**CAO to Reply**

**F.39** Corporal Carrie Kennedy – Treherne RCMP – Monthly Policing Report & Questionnaire  
**CAO to Reply**

**F.40** Minister Ron Lemieux – Manitoba Local Government – Guide to Municipal Amalgamation  
**Noted & Filed**

**F.41** Cypress River Wayside Park Committee – Request for Annual Grant  
**45/2013**

**Cassels – Huggart**

**WHEREAS** the Council of the Rural Municipality of Victoria annually disburses a grant to the Cypress River Wayside Park Committee to assist with maintenance and upkeep of the facilities located in the park; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria authorizes a grant of \$700.00 to the Cypress River Wayside Park Committee for the fiscal year of 2013.

Carried

**F.42** Ray Huggart – St. Claude Veterinary District Board – 2013 Budget  
**46/2013**

**Marginet – Rex**

**WHEREAS** the Rural Municipality of Victoria contributes financial

support annually to the operation of the St. Claude Veterinary District Board;

**AND WHEREAS** the St. Claude Veterinary District Board has submitted their 2013 budget to Council for review, and has formally requested Council consider including in their 2013 budget a levy amount of \$1,232.00 toward the St. Claude Veterinary District Board; and,

**BE IT RESOLVED** that Council hereby ratifies the amount of funding requisitioned and includes the requested amount of \$1,232.00 in their 2013 Budget as their contribution to the St. Claude Veterinary District Board.

Carried

## **G. Accounts**

**47/2013**

**Huggart – Marginet**

**WHEREAS** Council of the Rural Municipality of Victoria have reviewed the expenditures for the municipality for the period ending **January 31<sup>st</sup>, 2013**; and,

**BE IT RESOLVED** that general operating and payroll cheques **#20130001** to **#20130111** totaling **\$156,470.49** hereby be approved for payment.

Carried

**48/2013**

**Cassels – Rex**

**BE IT RESOLVED** that the Financial Reports hereby be filed as received.

Carried

## **H. By-Laws**

H.1 1348/2012 – Zoning By-Law Amendment

**49/2013**

**Marginet – Rex**

**BE IT RESOLVED** that By-Law No: 1348/2012 being a By-Law of the Rural Municipality of Victoria to amend the Rural Municipality of Victoria Zoning By-law No: 1266/2005 as amended hereby be given second reading.

Carried

**50/2013**

**Cassels – Huggart**

**BE IT RESOLVED** that By-Law No: 1348/2012 being a By-Law of the Rural Municipality of Victoria to amend the Rural Municipality of Victoria Zoning By-law No: 1266/2005 as amended hereby be given third and final reading.

For: Reeve Harold Purkess, Councillors Wil Rex, Reg Marginet, Jim Cassels, Ray Huggart

Against: –

Carried

H.2 1355/2013 – By-Law No: 1355/2013 – Cypress River Playground Equipment Reserve

**51/2013**

**Huggart – Cassels**

**BE IT RESOLVED** that By-Law No: 1355/2013 being a By-Law of Rural Municipality of Victoria for the purpose of creating a Cypress River Playground Equipment Reserve, hereby be given first reading.

Carried

H.3 1354/2012 – Fees and Charges

**52/2013**

**Cassels – Marginet**

**BE IT RESOLVED** that By-Law No: 1354/2012 being a by-law of the Rural Municipality of Victoria to revise and update the fees payable for services rendered under the authority of the Municipal Act, hereby be given third and final reading.

For: Reeve Harold Purkess, Councillors Wil Rex, Reg Marginet, Jim Cassels, Ray Huggart

Against: –

Carried

## **I. Unfinished Business**

I.1 Conditional Use Hearing – Carol Wieler – SW¼ 23-9-12 WPM

**53/2013**

**Rex – Cassels**

**WHEREAS** Carol Wieler has made application to allow a print shop operation on the SW¼ 23-9-11 WPM, in an Agricultural Zone, according to Zoning By-Law No: 1266/2005 (AG) Agricultural General Zone Table 4.1;

**AND WHEREAS** there were no objections received regarding the application; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby conditionally approve the Application for Conditional Use 3-13, filed by Carol Wieler, under the Rural Municipality of Victoria Zoning By-Law No: 1266/2005, to allow and permit a print shop on the SW¼ 23-9-11 WPM, being the "AG" Agricultural General Zone.

Carried

**I.2 Aaran Wytinck and Tracy Mauws - Cypress River Memorial Hall - Proposed Renovations  
54/2013**

**Cassels – Rex**

**WHEREAS** the Cypress River Community Centre Committee are proposing repairs and renovations to their facility;  
**AND WHEREAS** the renovations provide for repairs and renovation to the foundation, basement and bathrooms of the facility; and,  
**BE IT RESOLVED** that Council hereby ratify the renovations proposed by the Cypress River Community Centre Committee, and hereby commit a total of \$10,000.00 to the project.

Carried

**I.3 Oswald Wohlgemut – JR Cousin Consultants – Holland Waste Disposal Grounds Operations and Maintenance Manual  
Postponed**

**I.4 Colby Desender – LaSalle Redboine Conservation District – Trailer Purchase Proposal  
55/2013**

**Marginet – Cassels**

**WHEREAS** the LaSalle Redboine Conservation District have proposed to purchase a 14 foot bumper hitch trailer to haul their equipment throughout the district during the summer months;  
**AND WHEREAS** the Conservation District have proposed that we purchase this trailer jointly as they don't anticipate constantly requiring this equipment during construction season; and,  
**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize Council Committee to refer with the LaSalle Redboine Conservation to review, determine and select an appropriate solution to solve the trailer requirements of both organizations.

Carried

**I.5 David Cumming – Zenith Paving – Grant-in-Aid Street Work  
Noted & Filed**

**J. General Business**

**J.1 Holiday Requests  
Noted & Filed**

**J.2 Budget Meeting Date  
CAO to Schedule**

**J.3 Victoria Municipal Library Board Appointment  
56/2013**

**Huggart – Cassels**

**WHEREAS** appointment to the Victoria Municipal Library Board require to be approved by Council of the Rural Municipality of Victoria;  
**AND WHEREAS** the board has advised that the Chair has resigned from the board and that Catheryn Pedersen has advised that she would be interested in sitting on the board; and,  
**BE IT RESOLVED** that Council hereby appoints Catheryn Pedersen to the board of the Victoria Municipal Library effective immediately.

Carried

**K. Notice of Motion**

No Notice of Motion was filed prior to the meeting.

**L. Adjournment**

**57/2013**

**Marginet  
Cassels**

– **BE IT RESOLVED** that Council hereby adjourns. Time of day: 4:40 pm.

Carried

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Harold W. Purkess  
Reeve

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Y. Ivan Bruneau, CMMA  
Chief Administrative Officer  
(subject to errors and/or omissions)