



**RURAL MUNICIPALITY OF VICTORIA
REGULAR MEETING
COUNCIL MINUTES NOVEMBER 13, 2013**

Minutes of the Regular Meeting of Council held November 13th, 2013 in Council Chambers at Holland, Manitoba.

Present Reeve Harold W. Purkess, Deputy-Reeve Raymond W. Huggart, Councillors William F. Rex, James H. Cassels, Reginald P. Marginet Chief Administrative Officer Ivan Bruneau.

Call to Order Reeve Harold W. Purkess called the meeting to order at 9:30 am.

**A. Confirm Minutes
215/2013**

Marginet – Rex **BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held October 9th, 2013 hereby be adopted as circulated. Carried

**B. Adoption of Agenda
216/2013**

Cassels – Huggart **BE IT RESOLVED** that the Agenda hereby be adopted as amended. Carried

C. Delegations

C.1 10:30 am – Lynda Berry – Emergency Plan Annual Review

Emergency Coordinator, Lynda Berry advised that she would be unavailable to attend the meeting today, and provided a document for council to review. The Chief administrative Office reviewed the document with Council.

C.2 11:30 am – Dan Henry – Variation Hearing – 149 Patrick Street

217/2013

Rex – Marginet **BE IT RESOLVED** that the Council of the Rural Municipality of Victoria open a Public Hearing to consider an application filed by Dan Henry for a Variation Order (VAR 26 – 13) on Lot 7, Block 10, Plan 451, being 149 Patrick Street, in the Local Urban District of Holland, in the Rural Municipality of Victoria, under Zoning By-Law 1266/2005 (Table 4.5 General Development Zone – Use and Bulk Table) to vary maximum height requirement of an accessory structure from 12 feet to 15 feet for the construction of a new garage. Carried

Dan Henry and the Development Officer Building Inspector, Brent Baete attended the hearing.

218/2013

Marginet – Huggart **BE IT RESOLVED** that the Public Hearing to give consideration to a Variation Order filed by Dan Henry hereby be adjourned; and,
FURTHER BE IT RESOLVED that Council return to regular business. Carried

C.3 11:40 am – Mid Man Mechanical / Centennial Farm Supply – Conditional Use Hearing – Fuel Card Lock

219/2013

Huggart – Cassels **BE IT RESOLVED** that the Council of the Rural Municipality of Victoria open a Public Hearing to consider an application filed by Mid Man Mechanical and Centennial Farm Supply Limited for a Conditional Use Order (COND 15 – 13) on Lot 1, Plan 1332, and Lot 1 and 2, Plan 1116, at the intersection of Provincial Highway Number 2 and Provincial Trunk Highway Number 34, within the North East Section 27, Township 7, Range 11 West, in the Rural Municipality of Victoria, under Zoning By-Law 1266/2005 (Table 4.5 General Development Zone – Bulk Fuel Establishment) to allow the establishment of a Bulk Fuel station. Carried

Chris Talbot, of Centennial Farm Supply and the Development Officer Building Inspector, Brent Baete attended the hearing.

220/2013

Rex – Marginet **BE IT RESOLVED** that the Public Hearing to give consideration to a Conditional Use Order filed by Mid Man Mechanical and Centennial Farm Supply Limited hereby be adjourned; and,
FURTHER BE IT RESOLVED that Council return to regular business. Carried

C.4 11:45 am – Mid Man Mechanical / Centennial Farm Supply – Variation Use Hearing – Fuel Card Lock

221/2013

Cassels – Rex **BE IT RESOLVED** that the Council of the Rural Municipality of Victoria open

a Public Hearing to consider an application filed by Mid Man Mechanical and Centennial Farm Supply Limited for a Variation Order (VAR 27 – 13) on Lot 1, Plan 1332, and Lot 1 and 2, Plan 1116, at the intersection of Provincial Highway Number 2 and Provincial Trunk Highway Number 34, within the North East Section 27, Township 7, Range 11 West, under Zoning By-Law 1266/2005 (Section 5.15 General Development Zone – Hazardous Materials Storage Facility) to vary the required setbacks of a Hazardous Materials Storage Facility.

Carried

Chris Talbot, of Centennial Farm Supply and the Development Officer Building Inspector, Brent Baete attended the hearing.

222/2013

Marginet – Huggart **BE IT RESOLVED** that the Public Hearing to give consideration to a Variation Order filed by Mid Man Mechanical and Centennial Farm Supply Limited hereby be adjourned; and,

FURTHER BE IT RESOLVED that Council return to regular business.

Carried

D. Report of Committees

223/2013

Rex – Cassels **BE IT RESOLVED** that the Reports of Committees hereby be adopted as filed.

Carried

224/2013

Huggart – Cassels **WHEREAS** an error occurred on the 2013 Property Tax Bill for the property described as Lot 1, Plan 52772 located on the NE¼ 1-8-11WPM at 42122 Road 60 West owned by Curtis and Giselle Jeffrey;

AND WHEREAS the error involved the removal of the older home that was located on the property; and,

BE IT RESOLVED that the amount of \$537.74 hereby be cancelled from Roll Number 90600 being Lot 1, Plan 52772 located on the NE¼ 1-8-11WPM at 42122 Road 60 West.

Carried

225/2013

Rex – Marginet **WHEREAS** an error occurred on the 2013 Property Tax Bill for the property described as Lot 1, Plan 53544 located on the SE¼ 33-8-11WPM at 47019 PTH 34 owned by Ryan and Stephanie Jeffrey;

AND WHEREAS the error involved the reclassification of farm buildings located on the property; and,

BE IT RESOLVED that the amount of \$352.36 hereby be cancelled from Roll Number 106200 being Lot 1, Plan 53544 located on the SE¼ 33-8-11WPM at 47019 PTH 34.

Carried

226/2013

Marginet – Rex **WHEREAS** the Manitoba Water and Wastewater Association's 2013 Annual Conference and Trade Show is scheduled for February 9th to February 12th, 2014 in Portage La Prairie, Manitoba;

AND WHEREAS the Public Works Utility Operator has indicated that he would like to attend the conference; and,

BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby authorize the Public Works Utility Operator to attend the Manitoba Water and Wastewater Association's 2014 Annual Conference and Trade Show scheduled to be held in Portage La Prairie, Manitoba.

Carried

C.5 1:00 pm – Art Stacey & Leandro Zylberman – Thompson Dorfman Sweatman

The scheduled delegation did not attend the meeting.

E. Reception of Petitions

None Received

F. Communications

F.1 Mel Holley – Manitoba Ombudsman – Health Information Access
Noted & Filed

F.2 Dan Kidd – Royal Canadian Legion – Military Service Recognition Book

227/2013

Huggart – Cassels **WHEREAS** The Royal Canadian Legion Manitoba/NW Ontario Command will be printing their Fifth Edition "Military Service Recognition Book";

AND WHEREAS the Royal Canadian Legion Manitoba/NW Ontario Command is requesting support for the project by selling advertisement space in the recognition book; and,

BE IT RESOLVED that Council of the Rural Municipality of Victoria hereby ratifies the payment of \$395.00 to the Royal Canadian Legion Manitoba/NW Ontario Command for the advertisement space requested for the Military Service Recognition Book.

Carried

- F.3** Corporal Carrie Kennedy – Royal Canadian Mounted Police – Monthly Policing Report
Noted & Filed
- F.4** Gisele Timmerman – Recreation and Regional Services – Manitoba Community Places Program Workshop
Noted & Filed
- F.5** Agnes Tack – South Central Planning District – Meeting Minutes
Noted & Filed
- F.6** Lisa Chemerika – Office of the Fire Commissioner – Pittet Hardware Addition Building Permit
Noted & Filed
- F.7** Patricia McCaskill – Gladstone Veterinary District Board – Proposed Levy Increase
228/2013
Rex – Marginet **WHEREAS** the Province of Manitoba provides an annual operating grant to municipalities that contribute to Veterinary Districts;
AND WHEREAS the Gladstone Veterinary Services District is proposing to maximize the grant available from the province and requires to increase the levy from the Municipality of Victoria by \$404.50; and,
BE IT RESOLVED that Council hereby authorizes the proposed increase in levy of \$404.50 to the Gladstone Veterinary Services District, in order to maximize the annual operating grant received from the Province of Manitoba.
Carried
- F.8** Claude Dauphin – Federation of Canadian Municipalities – Annual Membership
Noted & Filed
- F.9** J.R. Lewis – Veterinary Services Commission Board – Annual Meeting
Noted & Filed
- F.10** Agnes Tack – South Central Planning District – Development Plan Proposed Amendment
Noted & Filed
- F.11** Don Forbes – Assiniboine Delta Aquifer – Arsenic Notice
CAO to Distribute Information
- F.12** Richard Gray – Community and Regional Planning – Proposed Subdivision SE 23-8-11
229/2013
Huggart – Cassels **WHEREAS** Manitoba Community and Regional Planning have forwarded an Application for Subdivision for Council to review;
AND WHEREAS the Application consists of the subdivision of 1.6 acres from an adjacent 96.1 acre agricultural holding and consolidation into an existing 1.2 acres residential parcel located on the SE¼ 23-8-11WPM in the Rural Municipality of Victoria; and,
BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby approve the subdivision and consolidation of One (1) lot along Lot 3, Plan 41372 in the SE¼ 23-8-11WPM as recommended by Community and Regional Planning Department of Manitoba Municipal Government.
Carried
- F.13** Richard Gray – Community and Regional Planning – Proposed Subdivision NE 27-7-11
230/2013
Marginet – Cassels **WHEREAS** Manitoba Community and Regional Planning have forwarded an Application for Subdivision for Council to review;
AND WHEREAS the Application consists of the subdivision of One (1) Lot on Lot 1, Plan 1332 on the NE¼ 27-7-11 WPM in the Rural Municipality of Victoria; and,
BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby conditionally approve the subdivision of One (1) Lot on the NE¼ 27-7-11 WPM as recommended by Community Planning Services Department of Manitoba Municipal Government.
Carried
- F.14** Sid Boeve – BoRuss Contracting – Application to Construct Drainage Works
Postpone
- F.15** Boris Nowosad – Manitoba Crime Stoppers – Annual Grant Application
Noted & Filed
- F.16** President Doug Dobrowolski – Association of Manitoba Municipalities – Trading Company Annual Rebate
Noted & Filed
- F.17** Tim Sopuck – Manitoba Habitat Heritage Corporation – Notices of Intent of Conservation

Agreement
Noted & Filed

- F.18** Harold Reid – Sensus Partnership – Audit Planning Notice 2013
Noted & Filed
- F.19** Art J. Stacey – Thompson Dorfman Sweatman – Property Purchase Agreement Completion
Noted & Filed
- F.20** Lyle Meena – Enbridge Pipeline Incorporated – Safety Equipment Grants
Noted & Filed
- F.21** Tanya Chateauneft – Central Plains Pembina Valley Tourism – Meeting Request
CAO to reply
- F.22** **Terra VanDeynze** – Manitoba Good Roads Association – 2013 Beautification Competition
Noted & Filed
- F.23** Linda Baleja – Manitoba Municipal Government – Conflict of Interest Act
Council Members to Complete
- F.24** Agnes Tack – South central Planning District – Meeting Minutes
Noted & Filed
- F.25** Shelley Johnston – Sunrise Credit Union Limited – Brookdale Cemetery Trust Investments
231/2013
Rex – Cassels **WHEREAS** Sunrise Credit Union has provided information regarding the investment of the Brookdale Cemetery Trust Funds;

AND WHEREAS in order to earn a better rate of return, the funds of the Cemetery Trust Fund would be invested into Preferred Shares of the Sunrise Credit Union; and,

BE IT RESOLVED that in consideration of the information provided, the funds in the Brookdale Cemetery Trust Fund hereby be converted into Preferred Shares offered by the Credit Union; and,

FURTHER BE IT RESOLVED that the Reeve and the Chief Administrative Officer hereby be authorized to provide for the transfer of funds as well as a routine monitoring of the funds to guarantee the funds held in trust.

Carried

- F.26** David Schafer – Office of the Fire Commissioner – Independent Review
Forward to Fire Chiefs

- F.27** Robert Pittet – Holland and District Chamber of Commerce – Hosting Assistance Application
232/2013
Huggart – Cassels **WHEREAS** the Holland and Area Chamber of Commerce is hosting their annual Santa Claus Parade at the Holland Community Centre on December 7th, 2013;

AND WHEREAS the Holland and Area Chamber of Commerce is requesting financial assistance to help cover the costs of hosting the event; and,

BE IT RESOLVED that Council of the Rural Municipality of Victoria hereby authorizes the payment of a \$100.00 grant to the Holland and Area Chamber of Commerce, from the Hosting Assistance Program for the scheduling of the event.

Carried

G. Accounts
233/2013

- Huggart – Rex** **WHEREAS** Council of the Rural Municipality of Victoria have reviewed the expenditures for the municipality for the period ending **October 31st, 2013**; and,

BE IT RESOLVED that general operating and payroll cheques **#20131030** to **#20131133**, totaling **\$99,948.47** hereby be approved for payment.

Carried

234/2013

- Rex – Huggart** **BE IT RESOLVED** that the Financial Reports hereby be filed as received.

Carried

H. By-Laws

- H.1** 1357/2013 – Regulation of Municipal Cemeteries
Postponed

I. Unfinished Business

- I.1** TJ Schatkowsky – JR Cousin Consultants – Rural Water Pipeline Proposal
CAO to Request Engineering Estimate
- I.2** Gus Verniest – NW¼ 15-7-11WPM – Drainage Concerns
CAO to request survey plan from LaSalle Redboine Conservation District
- I.3** Lynda Berry – Emergency Plan Annual Review
235/2013
Cassels – Huggart **WHEREAS** Council is required to annual review their Emergency Plan to

ensure that the document is accurate; and,

BE IT RESOLVED that Council hereby ratify the amendments provided to our Emergency Coordinator.

Carried

**I.4 Dan Henry – Variation Hearing – 149 Patrick Street
236/2013**

Marginet – Rex

WHEREAS Dan Henry filed a Variation Application to vary the maximum height requirement of an accessory structure, according to Zoning By-Law No: 1266/2005;

AND WHEREAS the applicant wishes to build a building to a height of 15 feet;

AND WHEREAS there were no objections, concerns nor presentations received regarding the application; and,

BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby conditionally approve the Variation Application (VAR 26 – 13) according to Zoning By-Law No: 1266/2005, as amended, providing the exterior of the building is not galvanized or galvalume tin.

Carried

**I.5 Mid Man Mechanical/Centennial Farm Supply – Conditional Use – Fuel Card Lock
237/2013**

Cassels – Huggart

WHEREAS Mid Man Mechanical and Centennial Farm Supply Limited filed a Conditional Use application to allow the establishment of a Bulk Fuel station, according to Zoning By-Law No: 1266/2005;

AND WHEREAS there were no objections, concerns nor presentations received regarding the application; and,

BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby provides conditional approval of the Conditional Use Application (COND 15 – 13) according to Zoning By-Law No: 1266/2005, as amended, providing that an Emergency Plan is developed and annual reviewed for the site.

Carried

**I.6 Mid Man Mechanical/Centennial Farm Supply – Variation Use – Fuel Card Lock
238/2013**

Marginet – Rex

WHEREAS Mid Man Mechanical and Centennial Farm Supply Limited filed a Variation Application to vary the required setbacks of a Hazardous Materials Storage facility, according to Section 5.15 of Zoning By-Law No: 1266/2005;

AND WHEREAS the applicant wishes to vary the setbacks as follows:

1. vary the setback of 1320 feet of a building used for human occupation to 725 feet;
2. vary the setback of within half mile of a "GD" General Development Zone or incorporated community to zero (0) feet as the existing lot is in the "GD" zone; and,
3. vary the setback of 328 feet from a Municipal Road or Provincial highway to 125 feet.

AND WHEREAS there were no objections, concerns nor presentations received regarding the application; and,

BE IT RESOLVED that the Council of the Rural Municipality of Victoria hereby approve the Variation Application (VAR 27 – 13) according to Zoning By-Law No: 1266/2005, as amended.

Carried

J. General Business

**J.1 Annual Municipal Grants
239/2013**

Cassels – Marginet

WHEREAS the Council of the Rural Municipality of Victoria annually disburses grants to local non-profit community organizations;

AND WHEREAS Council is desirous of establishing grants to our local charitable organizations, as well as to other institutions that operate within the municipality for the 2013 fiscal year; and,

BE IT RESOLVED that the Council hereby grant the following organizations the corresponding grant for the fiscal year of 2013:

<u>Organization</u>	<u>2013 Amount</u>
St. John's Berchman's Roman Catholic Parish Rectory	\$ 1,348.33
Holland Agricultural Society	250.00
Cypress River Agricultural Society	1000.00
Glencoe Cemetery Committee	600.00
Boyne Creek Cemetery Committee	200.00

Sidney Cemetery Committee	300.00
Bethel Cemetery Committee	100.00
Holland Chamber of Commerce	125.00
Manitoba Crime Stoppers	111.90
Rolling Range Riders	200.00
Austin Cemetery	300.00

TOTAL GRANTS \$ 4,535.23

Carried

J.2 Re-Organizational Meeting Date
CAO to Schedule and Organize Meeting for November 18, 2013 at 9:30 am

J.3 Christmas Party
240/2013

Rex – Cassels

WHEREAS the Council of the Rural Municipality of Victoria would like to schedule their 29th Annual Christmas Get-Together for the municipal employees, Council members, and the members of the Local Urban District Committees; and,

BE IT RESOLVED that Council authorizes the Chief Administrative Officer to organize another Annual Christmas Get-Together for the 2013 fiscal year.

Carried

J.4 Holiday Requests
None Received to date

J.5 Councillor Regular and Special Meeting Attendance via Telephone Conference Request
241/2013

Cassels – Marginet

WHEREAS Councillor Raymond W. Huggart has requested to participate at the regular and special Council and Committee meetings scheduled December 11, 2013 to March 31, 2014 via teleconference according to Section 6.0, of the Rules of Procedure By-Law #1352/2012, and,

BE IT RESOLVED that Council hereby authorizes Councillor Raymond W. Huggart to attend any of the Council and Committee regular and special meetings scheduled between December 11, 2013 and March 31, 2013 by telephone conference.

Carried

J.6 Archive Records – Holland and 4-H Club
Noted & Filed

J.7 In-Camera Session
242/2013

Huggart – Cassels

BE IT RESOLVED that Council hold an "in camera" session to discuss the next agenda item.

Carried

243/2013

Marginet – Rex

BE IT RESOLVED that Council return to regular business.

Carried

K Notice of Motion

No Notice of Motion was filed prior to the meeting.

L. Adjournment

244/2013

Marginet – Huggart

BE IT RESOLVED that Council hereby adjourns. Time of day: 3:30 pm.

Carried