



## **R.M. of Victoria**

### **Meeting Minutes**

**December 18, 2014 - Regular Council Meeting - 9:30 am**

Minutes of the Regular Meeting of Council of the Rural Municipality of Victoria held December 18th, 2014 at the Municipal Office in Council Chambers at Holland, Manitoba.

Present: Reeve Harold W. Purkess, Councillors William F. Rex, James H. Cassels, Reginald P. Marginet, Chief Administrative Officer Y. Ivan Bruneau, Administrative Assistant Leona De Smet and Financial Administrator Azure-Dee Sharp.

Regrets: Deputy Reeve Raymond W. Huggart

#### **1. Confirm Minutes - November 12, 2014**

**Resolution No:** 2014/273

**Moved By:** Reginald P. MARGINET

**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held November 12th, 2014, hereby be adopted as circulated.

Carried

#### **2. Adoption of Agenda**

**Resolution No:** 2014/274

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that the Agenda prepared hereby be accepted as amended.

Carried

#### **3. Delegations**

3.1 Public Hearing Notice - February 11, 2015 - Road Closing Hearing Date

**Noted & Filed**

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### 3.2 9:30 am - Justin Reid - LaSalle Redboine Conservation District - District Update

Justin Reid and Colby Desender of the LaSalle Redboine Conservation District attended the meeting to provide information and an update on what the Conservation District has been working on over the past year. The meeting also provided an opportunity for Council to ask questions regarding the district and reviewed the Pelly's Lake project.

Colby Desender presented a dam project being considered along Centreville Road. This project may involve providing improvements to the road, including the culverts located at the site. A formal application has yet to be filed with the district.

### 3.3 11:30 am – Brett Fordyce – Sensus Partnership – 2013 Consolidated Financial Report

Brett Fordyce from Sensus Partnership attended to present the 2013 Year End Financial Statement. He reviewed the financial position of the municipality, and the accumulated surplus to the end of 2013. A review of the municipal financial statement in comparison with amortization being recorded was provided as well as a comparison of the utility operating expenses.

## 4. Reports of Committees

**Resolution No:** 2014/275

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that the Reports of Committees hereby be adopted as filed.

Carried

## 5. Reception of Petitions

**No Petitions Received**

## 6. Communications

### 6.1 Dave Melcosky - Manitoba Water and Wastewater Association - 2015 Trade Show

**Resolution No:** 2014/276

**Moved By:** William F. REX

**Seconded By:** James H. CASSELS

**WHEREAS** the Manitoba Water and Waste Water Association have scheduled their annual conference on January 12th and 13th, 2015 in Brandon, Manitoba;

**AND WHEREAS** the Public Works Utility Operator has requested to attend the conference; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria hereby authorize the Public Works Utility Operator as well as any interested elected official to attend the two conference in Brandon on January 12th and 13th, 2015 in Brandon, Manitoba.

Carried

6.2 Charlie Clark - NetSet Communications - Connecting Canadians Project Support

**Reeve to reply**

6.3 Harold Reid - Sensus Partnership - Audited Financial Statements

**Resolution No:** 2014/277

**Moved By:** Reginald P. MARGINET

**Seconded By:** William F. REX

**WHEREAS** Sensus Partnership have now provided the consolidated audited financial statements for the Rural Municipality of Victoria for the year ending December 31st, 2013; and,

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby approve the Consolidated Report as provided and hereby authorizes the Reeve and the Chief Administrative Officer to sign the documents as prepared by the Municipal Auditors.

Carried

6.4 Shelley Johnston - Holland Chamber of Commerce - Hosting Application

**Resolution No:** 2014/278

**Moved By:** William F. REX

**Seconded By:** Reginald P. MARGINET

**WHEREAS** the Holland Chamber of Commerce hosted the Annual Christmas Parade in Holland on December 6th, 2014;

**AND WHEREAS** the Holland Chamber of Commerce has requested financial assistance to help cover costs of hosting the event; and,

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby authorize the payment of \$100.00 to the Holland Chamber of Commerce, for the hosting of this event from the Hosting Assistance Program.

Carried

6.5 Tara Hilhorst - Holland Child Care Centre - Community Christmas Party

**Resolution No:** 2014/279

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**WHEREAS** the Holland Child Care Centre hosted a Community Christmas Dinner at Holland Child Care Centre on November 15, 2014;

**AND WHEREAS** the Holland Child Care Centre has requested financial assistance to help cover costs of hosting the event; and,

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby authorize the payment of \$100.00 to the Holland Child Care Centre, for the hosting of this event from the Hosting Assistance Program.

Carried

6.6 Grant Buchberger - Emergency Measures Organization - Flood Damage Claim

**Noted & Filed**

6.7 Nicole Wainwright - Emergency Measures Organization - Flood Damage Claim

**Noted & Filed**

6.8 Matt Fisher - J.R. Cousin Consultants - Water Extension Construction Update

**Noted & Filed**

6.9 Rodney Sidloski - HELP International - Spring Shelterbelt Program

**Noted & Filed**

6.10 Catheryn Pedersen - Tiger Hills TeleHealth Initiative - Committee Meeting Report

**Noted & Filed**

6.11 Ken Reimer - Community Futures Heartland - Board of Directors Representation

**Noted & Filed**

6.12 Mayor Brian Bowman - City of Winnipeg - Message of Congratulations

**Noted & Filed**

6.13 Penny Gilson - Prairie Mountain Health - Local Health Involvement Initiative

**Noted & Filed**

6.14

Stephen Redmond - Western Financial Group - Benefits Review

**Noted & Filed**

6.15 James Bolton - Portage and District Recycling - Recycling Program Delivery

**CAO to reply**

6.16 Steve Topping - Infrastructure and Transportatoin - Flood Mitigation Study

**Noted & Filed**

6.17 Amanda Lieverse - Infrastructure and Transportation - Traffic Act Amendment

**Noted & Filed**

6.18 Agnes Tack - South Central Planning District - Meeting Minutes

**Noted & Filed**

6.19 Lynda Berry - Emergency Co-ordinator - Shelter in Place Brochure

**Noted & Filed**

6.20 Jessica Chamberlin - Cypress River Local Urban District - Committee Member Appointment

**Resolution No: 2014/280**

**Moved By: James H. CASSELS**

**Seconded By: William F. REX**

**WHEREAS** in following to the general election recently held, a vacancy of one member for the committee of the Cypress River Local Urban District is required to be filled; and,

**BE IT RESOLVED** that according to Section 113, subsection (3) of the Muncipal Act, Council of the Rural Municipality of Victoria hereby appoints Jessica Chamberlin to the Cypress River Local Urban District Committee.

Carried

6.21 Regan Richmond - W1/2 18-7-12 - Property Tax Concern

**CAO to Reply**

**7. Accounts**

7.1 Expenditures

**Resolution No: 2014/281**

**Moved By:** Reginald P. MARGINET

**Seconded By:** William F. REX

**WHEREAS** Council of the Rural Municipality of Victoria have reviewed the expenditures for the municipality for the period ending November 30th, 2014 ; and,

**BE IT RESOLVED** that general operating and payroll cheques 20141189 to 20141305, totaling \$1,027,631.36 hereby be approved for payment.

Carried

## 7.2 Financial Statements

**Resolution No:** 2014/282

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that the Financial Reports hereby be filed as received.

Carried

## 8. By-Laws

### 8.1 By-Law No: 1370/2014 - Municipal Road Closure

**Postponed**

### 8.2 By-Law No: 1371/2014 - Purchase of Land

**Postponed**

### 8.3 By-Law No: 1375/2014 - Reduced-Speed School Zone

**Resolution No:** 2014/283

**Moved By:** Reginald P. MARGINET

**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that By-Law No: 1375/2014 being a By-Law of Rural Municipality of Victoria to establish a reduced-speed school zone within the community of Holland hereby be given second reading.

Carried

### 8.4 By-Law No: 1375/2014 - Reduced-Speed School Zone

**Resolution No:** 2014/284

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that By-Law No: 1375/2014 being a By-Law of Rural Municipality of Victoria to establish a reduced-speed school zone within the community of Holland hereby be given third and final reading.

Carried

8.5 By-Law No: 1376/2014 - Prepayment of Taxes

**Resolution No:** 2014/285

**Moved By:** Reginald P. MARGINET

**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that By-Law No: 1376/2014 being a By-Law of Rural Municipality of Victoria to authorize prepayment of 2015 current year taxes hereby be given first reading.

Name	Yes	No	Abstained	Absent
Harold W. PURKESS	✓			
James H. CASSELS	✓			
Raymond W. HUGGART				✓
Reginald P. MARGINET	✓			
William F. REX	✓			

Carried

**9. Unfinished Business**

9.1 Dan Cabernel - House Demolition Estimate - 138 Stewart Avenue

**Postponed**

9.2 Barb Gee - Mid Man Mechanical - Potable Water Request

**Noted & Filed**

**10. General Business**

10.1 Fire Chiefs Brent Baete and Neil Young - Annual Fire Protection Update - Tentative Date to Meet

**Resolution No:** 2014/286

**Moved By:** William F. REX

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that Council schedule a meeting on January 9th, 2015 at 10:00 a.m. to review Fire Protection Services being provided with the Fire Chiefs of the municipality.

Carried

10.2 Emergency Plan - Annual Review - Tentative Date of Review

**Resolution No:** 2014/287

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that Council schedule a meeting on January 9th, 2015 at 1:00 p.m. to review the Emergency Plan.

Carried

10.3 Holland Waste Disposal Grounds - Tipping Fee Report

**Noted & Filed**

10.4 2015 Interim Budget

**Resolution No:** 2014/288

**Moved By:** Reginald P. MARGINET

**Seconded By:** William F. REX

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby adopt the following estimates for their interim operating budget for the fiscal year 2015:

General Operating Fund	\$200,000.00
General Capital Fund	\$120,000.00
Holland Utility Operating Fund	\$ 50,000.00
Holland Utility Capital Fund	\$ 75,000.00
Cypress River Utility Operating Fund	\$ 50,000.00
Cypress River Utility Capital Fund	\$ 75,000.00
Holland LUD Operating	\$ 50,000.00
Cypress River LUD Operating	\$ 50,000.00

Carried

10.5 Christmas Holiday Hours

**Resolution No:** 2014/289

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET



**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby authorizes the Chief Administrative Officer to close the Municipal Office to allow the employees an opportunity to enjoy the upcoming Christmas Season with their families on the following dates:

Closed – December 24 @ 12:00 noon;  
Closed – December 25th, and 26th;  
Closed – December 31st @ 12:00 noon;  
Closed – January 1st, 2014

Carried

10.6 Christmas Party – December 14, 2014 – Host for Evening

**Noted & Filed**

10.7 Holland Community Centre Board - Kitchen Renovation Financing

**Noted & Filed**

**11. Notice of Motion**

**12. Adjournment**

**Resolution No:** 2014/290

**Moved By:** William F. REX

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that Council hereby adjourns. Time of day 3:00 p.m.

Carried

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Reeve

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Chief Administrative Officer