

# APPLICATION TO CONSTRUCT DRAINAGE WORKS



Applicant Name \_\_\_\_\_ Company Name (If applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone No. (H) \_\_\_\_\_ (C) \_\_\_\_\_

Fax No. \_\_\_\_\_ E-Mail \_\_\_\_\_

**Please provide all the following information:**

Who will be completing the work:     Applicant                     Contractor: \_\_\_\_\_  
*(Please Provide Contractor's Name)*

Proposed work is located on:             Private property only             Municipal Right of Way only             Both

Land Description: \_\_\_\_\_  
*(i.e. SW¼ 20-09-11)*

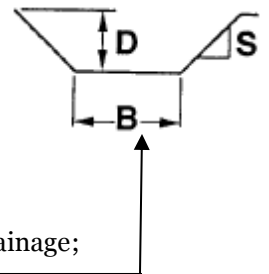
Location of work proposed: \_\_\_\_\_  
*(i.e. Road 51 North, East of Road 65 West in North ditch)*

**Please provide details in description and/or sketch:**

**PHOTO/SKETCH/PLANS/DRAWING**

All applications for construction of DRAINAGE WORKS must include a photo, sketch, plan and/or drawing that incorporates:

- 1) Full description of proposed Drainage Works (Drainage Ditch work, Tile Drainage, Culvert Install/Repair, Pipe Install, Road Approach, Crossing etc.);
- 2) Method of construction (Surface excavation, Scraper, Trench, etc...);
- 3) Land and road descriptions;
- 4) Full details of type, location, depth, length, size, etc...;
- 5) Measures taken for erosion control;
- 6) Indicate direction of water flow;
- 7) Number of acres of land proposed to be drained;
- 8) Existing and proposed ditch bottom profiles;
- 9) Drain tile outlets including locations and elevations;
- 10) Location of affected water bodies, maximum depths, approximate sizes, complete or partial drainage;
- 11) Proposed drain location, length, depth (D), bottom width (B), and side slopes (S);
- 12) A topographic survey, if required by Manitoba Conservation or LaSalle Redboine Conservation District;
- 13) Location of designated spoil sites;
- 14) Flow direction of nearby watercourses;
- 15) Description and location of proposed control structures and operation schedule (if applicable);
- 16) Road and culvert locations, elevations type, sizes;
- 17) Legal descriptions and landowner names of surrounding/affected lands; and,
- 18) Contact either Manitoba Conservation or LaSalle Redboine Conservation District offices for details regarding accepted plans.



Description:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Sketch/Map Attached



Date work is planned for: \_\_\_\_\_

Estimated hours required to complete the project: \_\_\_\_\_

Name of individual/contractor completing the work: \_\_\_\_\_

**LANDOWNER Approvals:**

1) Proposed water control works are located on:  Private Property  Municipal Property  Crown Land

2) The applicant is the:  Registered Landowner  Lessee Other: \_\_\_\_\_

**If lessee or other, please provide registered landowner signature of approval below.**

3) Proposed work alters a water body or water level(s) on land you do not own or control?  Yes  No

4) Will the proposed water control works cause water to leave your land?  Yes  No

**Provide evidence of landowner(s) approval below.**

Legal Description	Landowner Name(s) (Please Print)	Signature of Approval	Date Signed

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Applicant

**Permit Fee: \$100.00**

\_\_\_\_\_ Print Name

Telephone: 526-2423,  
Fax: 526-2028  
Email: [rm.office@rmofvictoria.com](mailto:rm.office@rmofvictoria.com)  
Website: <http://www.rmofvictoria.com>

**Rural Municipality of Victoria**  
130 Broadway Street  
P.O. Box 40  
Holland, MB R0G 0X0

THIS SECTION TO BE COMPLETED BY RM

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

- Application forwarded to Council/Committee
- Permit Fee Received
- Approved: Date: \_\_\_\_\_

RM Comments / Details:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

