



## **R.M. of Victoria**

### **Meeting Minutes**

#### **January 14, 2015 - Council - Regular Meeting**

Minutes of the Regular Meeting of Council of the Rural Municipality of Victoria held January 14th, 2015 at the Municipal Office in Council Chambers at Holland, Manitoba.

Present: Reeve Harold W. Purkess, Councillors William F. Rex, James H. Cassels, Reginald P. Marginet, Chief Administrative Officer Y. Ivan Bruneau, Administrative Assistant Leona De Smet and Financial Assistant Azure-Dee Sharp.

Regrets: Deputy Reeve Raymond W. Huggart

**Resolution No: 1. Confirm Minutes**  
2015/1

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held December 18th, 2014 hereby be adopted as circulated.

Carried

**Resolution No: 2. Adoption of Agenda**  
2015/2

**Moved By:** William F. REX

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that the Agenda hereby be adopted as amended.

Carried

### **3. Delegations**

**3.1 9:30 am - Colby Desender - LaSalle Redboine Conservation District - Dam Proposal**

Colby Desender met with Council to provide a preliminary proposal to provide a water retention structure along Centreville Road. The Conservation District along with the registered owner

of the NE 6-8-10 propose to create a water retention structure along the right of way, which would include the road at this particular location. The Conservation District along with the adjacent property owner are requesting permission from Council to allow this water retention project to be constructed along the municipal right of way. The existing culverts located along the road at this location, would require to be replaced and would be included in the project costs.

3.2 10:30 am - James Bolton - Portage & District Recycling - Recycling Program Review

Delegation did not attend the meeting.

3.3 2:00 pm - Colleen Kyle - Pembina Valley Central Plains Tourism Association - Annual Membership Campaign

Colleen Kyle, Executive Director of Central Plains Pembina Valley Tourism Association attended the meeting to provide an update of the tourism activities that the organization was involved with over the past year. A preliminary plan was provided of the activities the organization plans to provide during the upcoming tourism season. The representative also requested that Council consider maintaining their involvement with the organization, and include in their annual budget a membership levy for 2015.

**Resolution No: 4. Report of Committee**  
2015/3

**Moved By:** Reginald P. MARGINET  
**Seconded By:** William F. REX

**BE IT RESOLVED** that the Reports of Committee hereby be adopted as filed.

Carried

**5. Reception of Petitions**

**No Petitions Filed to Date**

**6. Communications**

6.1 Val Unrau - Municipality of North Norfolk - Rezoning Hearing

**Noted & Filed**

**Resolution No: 6.2 Robert Wheeler - St. Claude Veterinary Services District Board - Financial Support**  
2015/4

**Moved By:** William F. REX  
**Seconded By:** James H. CASSELS

**WHEREAS** the Rural Municipality of Victoria contributes financial support annually to the operation of the St. Claude Veterinary Services District Board;

**AND WHEREAS** the South Central Veterinary District Board has submitted their 2015 budget to Council for review, and has formally requested Council consider including in their 2015 budget a levy amount of \$1,232.00 toward the St. Claude Veterinary Services District Board; and,

**BE IT RESOLVED** that Council hereby ratifies the amount of funding requisitioned and includes the requested amount of \$1,232.00 in their 2015 Budget as their contribution to the St. Claude Veterinary Services District Board.

Carried

- 6.3 Grant Buchberger - Emergency Measures Organization - Disaster Financial Assistance

**Noted & Filed**

- 6.4 Georgette Hutlet - Manitoba Agricultural Museum - Sponsorship Request

**Noted & Filed**

- 6.5 Diedrich Toews - Pine Creek School Division - Annual Budget

**Noted & Filed**

- 6.6 Meghan Robidoux - LaSalle Redboine Conservation District - Annual Meeting Invitation

**CAO to Reply**

- 6.7 Valerie Sawchuk - Manitoba Children and Youth Opportunities - 2015 Volunteer Award

**Noted & Filed**

- 6.8 Karen Melnychuk - Multi-Material Stewardship Manitoba - Revised Funding Agreement

**Noted & Filed**

- 6.9 Minister Drew Caldwell - Municipal Government - Planning Assistance Grant Program

**Noted & Filed**

**Resolution No:** 6.10 Beth Flemington - Tiger Hills Arts Association - Annual Gift-in-Kind Campaign  
2015/5

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET

**WHEREAS** the Rural Municipality of Victoria provides support annually to the operation of the Tiger Hills Arts Association;

**AND WHEREAS** the Tiger Hills Arts Association has submitted their 2015 budget to Council for review, and has formally requested Council consider providing a “Gift-in-Kind” to the Tiger Hills Arts Association; and,

**BE IT RESOLVED** that the Council of the Rural Municipality of Victoria offer a “Gift-in-Kind” to the Tiger Hills Arts Association in the amount of \$2,500.00 towards the day-to-day operations in the areas of snow removal, maintenance, communications advertising, office space and Canada Day Celebrations for the year 2015.

Carried

6.11 Betty Lou Rock - STARS Winnipeg Base - Report to Communities

**Noted & Filed**

6.12 Johannes Waldner - Better Air Systems - Municipal Shop HRV System Estimate

**Noted & Filed**

6.13 Debbie Drummond - M.I.L.E.S. for Seniors - Membership Appointments

**CAO to Reply**

6.14 Lorne Lagimodiere - Toromont Cat - 160M AWD Grader

**Noted & Filed**

6.15 Matt Fisher - J.R. Cousin Consultants Ltd - Water Utility Extension Progress Report

**Noted & Filed**

**Resolution No:** 6.16 Jacqui Hurton - Tiger Hills Festival of the Arts - Hosting Assistance  
2015/6

**Moved By:** William F. REX

**Seconded By:** Reginald P. MARGINET

**WHEREAS** the Tiger Hills Festival of the Arts will be hosting the 2015 Festival of the Arts in Holland on March 23rd to March 26th, as well as on April 20th to April 23rd, 2015;

**AND WHEREAS** the Tiger Hills Festival of the Arts has requested financial assistance to help cover costs of hosting the event; and,

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby authorize the payment of \$200.00 to the Tiger Hills Festival of the Arts, for the hosting of this event from the Hosting Assistance Program.

Carried

6.17 Agnes Tack - South Central Planning District - Meeting Minutes

**Noted & Filed**

**7. Accounts**

**Resolution No:** 7.1 Expenditures  
2015/7

**Moved By:** Reginald P. MARGINET  
**Seconded By:** William F. REX

**WHEREAS** Council of the Rural Municipality of Victoria have reviewed the expenditures for the municipality for the period ending December 31st, 2014; and,

**BE IT RESOLVED** that general operating and payroll cheques 20141306 to 20141430, totaling \$155,462.77 hereby be approved for payment.

Carried

**Resolution No:** 7.2 Financial Statements  
2015/8

**Moved By:** William F. REX  
**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that the Financial Reports hereby be filed as received.

Carried

**8. By-Laws**

8.1

By-Law 1370/2014 - Close a Municipal Road

**Postponed**

8.2 By-Law 1371/2014 - Purchase of Land

**Postponed**

**Resolution No:** 8.3 By-Law 1376/2014 - Prepayment of Taxes - Second Reading  
2015/9

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that By-Law No: 1376/2014 being a by-law of the Rural Municipality of Victoria to authorize the prepayment of current year taxes hereby be given second reading.

Carried

**Resolution No:** 8.4 By-Law 1376/2014 - Prepayment of Taxes - Third Reading  
2015/10

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that By-Law No: 1376/2014 being a By-Law of Rural Municipality of Victoria to authorize the prepayment of current year taxes hereby be given third and final reading.

Name	Yes	No	Abstained	Absent
Harold W. PURKESS	✓			
James H. CASSELS	✓			
Raymond W. HUGGART				✓
Reginald P. MARGINET	✓			
William F. REX	✓			

Carried

**Resolution No:** 8.5 By-Law No: 1377/2015 - Fees & Charges - Annual Review - First Reading  
2015/11

**Moved By:** William F. REX

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that By-Law No: 1377/2015 being a by-law of the Rural Municipality of Victoria to revise and update the fees

payable to the Rural Municipality of Victoria for municipal services hereby be given first reading.

Carried

**Resolution No:** 8.6 By-Law No: 1377/2015 - Fees & Charges - Annual Review -  
2015/12 Second Reading

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that By-Law No: 1377/2015 being a by-law of the Rural Municipality of Victoria to revise and update the fees payable to the Rural Municipality of Victoria for municipal services hereby be given second reading.

Carried

## **9. Unfinished Business**

**Resolution No:** 9.1 Personnel Committee - Public Works Operator - Employment  
2015/13 Ratification

**Moved By:** William F. REX

**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby ratify the employment of Terry L. Verniest as Public Works Operator as recommended by the Personnel Committee.

Carried

**Resolution No:** 9.2 Cypress River Local Urban District Committee - December 14th,  
2015/14 2014 Meeting Minutes - Snow Clearing Services

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby ratify the request received from the Cypress River Local Urban District to award the October 2014 to April 2015 snow and ice clearing maintenance work required within the community of Cypress River to Trevor Daymond.

Carried

**Resolution No:** 9.3 Municipal Auditor Appointment  
2015/15

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET

**WHEREAS** Request for Proposals for Municipal Audit Services were circulated on an invitational basis during the month of December, 2014;

**AND WHEREAS** a total of three firms expressed interest in providing the municipal audit for the Rural Municipality of Victoria; and,

**BE IT RESOLVED** that after reviewing the audit proposals in detail, Council hereby appoints Sensus Partnership as the Auditing firm for the Rural Municipality of Victoria, for the years 2014 to 2018, both inclusive.

Carried

**Resolution No:** 9.4 Colleen Kyle - Pembina Valley Central Plains Tourism  
2015/16 Association - Annual Membership Campaign

**Moved By:** James H. CASSELS

**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that the Rural Municipality of Victoria renew their membership with Central Plains Pembina Valley Tourism Network for the upcoming annual period beginning April 1st, 2015.

Carried

**Resolution No:** 9.5 Weed District Board Appointment  
2015/17

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that Councillor Reginald P. Marginet hereby be appointed to the South Central Weed Control Board to replace Councillor Raymond W. Huggart who is currently unavailable to attend.

Carried

## **10. General Business**

**Resolution No:** 10.1 Fire Protection Services - Annual Meeting Review  
2015/18

**Moved By:** Reginald P. MARGINET

**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that a special meeting be scheduled February 2nd, 2015 at 10:00 am to review fire



protection services being provided within the Municipality of Victoria with the Fire Chiefs of the Fire Departments for Holland and Cypress River.

Carried

**Resolution No:** 10.2 Emergency Preparedness Services - Annual Meeting Review  
2015/19

**BE IT RESOLVED** that a special meeting be scheduled February 2nd, 2015 at 1:00 pm to review Emergency Preparedness Services being provided within the Municipality of Victoria with the Emergency Co-ordinator.

Carried

**Resolution No:** 10.3 February Regular Meeting Date - Rescheduling Regular Meeting  
2015/20

**Moved By:** William F. REX  
**Seconded By:** Reginald P. MARGINET

**BE IT RESOLVED** that the Regular Meeting of February 11th, 2015 hereby be scheduled February 18th, 2015 at 9:30 am.

Carried

**Resolution No:** 10.4 Personnel Committee - In-Camera Session  
2015/21

**Moved By:** James H. CASSELS  
**Seconded By:** William F. REX

**BE IT RESOLVED** that Council hold an "In-Camera" session to discuss the next agenda item.

Carried

**Resolution No:** 10.5 Personnel Committee - Return to Regular Business  
2015/22

**Moved By:** William F. REX  
**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that Council return to regular business.

Carried

**Resolution No:** 10.6 Personnel Committee -- Remuneration of Officers and Employees  
2015/23

**Moved By:** William F. REX  
**Seconded By:** James H. CASSELS

**BE IT RESOLVED** that Council of the Rural Municipality of Victoria hereby ratify the recommendation forwarded by the Personnel committee to revise the 2015 salaries according to Schedule "A".

Carried

**Resolution No:** 10.7 Colby Desender - LaSalle Redboine Conservation District - Dam  
2015/24 Proposal

**Moved By:** Reginald P. MARGINET

**Seconded By:** William F. REX

**WHEREAS** LaSalle Redboine Conservation District have proposed to provide a water retention structure along Centreville Road at the east side of the NE1/4 6-8-10WPM;

**AND WHEREAS** the Conservation District proposes to provide a structure that would involve upgrading the municipal right-of-way, being Centreville Road including the replacement of the culverts located at this location; and,

**BE IT RESOLVED** that Council hereby provide preliminary approval of the proposal of creating a water retention project at this location including the use of the municipal right-of-way for the construction of the structure under consideration.

Carried

10.8 Employee Vacation Requests

Noted & Filed

## **11. Notice of Motion**

**No Notice of Motion Filed to Date**

**Resolution No:** 12. Adjournment  
2015/25

**Moved By:** James H. CASSELS

**Seconded By:** William F. REX

**BE IT RESOLVED** that Council hereby adjourns. Time of day  
3:15 pm.

Carried

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Reeve

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Chief Administrative Officer